

Order Form:

Name of person placing order: _____

Address: _____

City, State, Zip: _____

Phone Number: _____

Email: _____

Choice of Memorial (Check all that apply):

Memorial Bench

Legacy Tree: (Type) _____

Tree Types: Redbud, Dogwood, Golden Raintree, Sweetgum, Tulip, Magnolia, Flowering Crabapple, Cherry, Pear, Red Maple, Sugar Maple, Birch, Ash, Thornless Honey Locust, Oak, Willow, Linden & American Elm.

Desired Location: _____

Engraving on Bench: _____

Amount of Donation: _____

Please make all checks out to “Town of West Springfield” and return to:

West Springfield Park & Recreation Department
26 Central St. – Suite 19
West Springfield, MA 01089

Once the order form has been received, a Park & Recreation staff member will contact you discuss additional details.



This program is in cooperation with the West Springfield Park & Recreation Department, the Friends of Park & Recreation (FOPAR) and the Central Maintenance Department.

West Springfield Park & Recreation
Department
26 Central St. – Suite 19
West Springfield, MA 01089

Contact Us:
Phone: (413)263-3284
Email: parkandrec@tows.org



MEMORIAL BENCH AND LEGACY TREE PROGRAM



Town of West Springfield
Park & Recreation Department
(413)263-3284
parkandrec@tows.org
www.wsparkandrec.com

About the Program

The Memorial Bench and Legacy Tree Program allows families and local groups to honor a relative, friend, or member of an organization by placing a bench or a tree on town-owned land. This tribute provides a lasting remembrance and also assists in enhancing the grounds of West Springfield, in addition to becoming a valuable contribution to the community to be used and enjoyed by all.

This gift can be used to remember a loved one, as a gift of gratitude, or to even commemorate a special event, such as a birthday or anniversary.



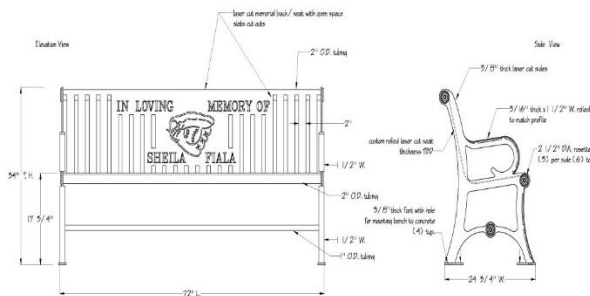
This program was initiated in 2012 in memory of Sheila M. Fiala, who spent her days dedicating herself to the Town of West Springfield and to the Park & Recreation Department. Sheila's Memorial Bench is located at Old Tatham Playground, between Poplar Ave and Miami St.

Memorial Bench

The Memorial Benches are 6 ft. across and made of steel with laser cut slats and a black polyester powder finish. Each bench can be customized with a laser cut memorial statement centered on the back of the bench. The bench is then set permanently on a concrete pad in a location that is mutually approved by the donor and the West Springfield Park & Recreation Department.

Your donation of **\$3,000** pays for the bench, the engraving of a personal message, and the secure installation of the unit in West Springfield. Payment is due at the time the order is placed. Because each bench is custom made, please allow 10-12 weeks for delivery and installation.

Maintenance of the bench will be handled by the Central Maintenance Department and the West Springfield Park & Recreation Department after it is installed.



Legacy Tree

In addition to the option of a Memorial Bench, the West Springfield Park & Recreation Department also offers the option of purchasing a Legacy Tree. These trees will continue to grow through future years, and provide enjoyment for generations. The tree location must be approved by the Town's Tree Warden and the Park & Recreation Department.

Your donation of **\$400-\$800** pays for a 1.5 inch caliper tree that will be planted and maintained by Central Maintenance and the Park & Recreation Department. This maintenance includes staking, fertilizing, pruning, mulching, etc. Trees ordered from April 1 to October 15 will be planted in the late fall. Trees ordered October 16 to March 31 will be planted in the spring. Varieties of trees can be discussed with the Town's Tree Warden, and payment is due at the time the order is placed.



West Springfield Garden Club plants a chestnut oak in memory of Barbara & Arthur Graves in Mittineague Park